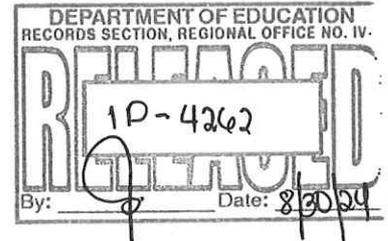




Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION



Office of the Regional Director

August 27, 2024

**REGIONAL MEMORANDUM**

No. 122, s. 2024

**ADMINISTRATION OF MULTI-FACTORED ASSESSMENT TOOL (MFAT) TO  
GRADE 1 LEARNERS**

TO : **ASSISTANT REGIONAL DIRECTOR  
SCHOOLS DIVISION SUPERINTENDENTS  
CHIEF EDUCATION SUPERVISORS, CLMD AND CID  
EDUCATION PROGRAM SUPERVISORS AND  
COORDINATORS, SPECIAL NEEDS EDUCATION  
ALL OTHERS CONCERNED**

1. Pursuant to DepEd Order No. 029, s. 2018, Policy in the Implementation of Multi-Factored Assessment Tool, this Office, through the Curriculum and Learning Management Division, announces the administration of the Multi-Factored Assessment for Grade 1 learners as indicated in DepEd Order No. 09, s. 2024, Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025.
2. The Multi-Factored Assessment Tool aims to identify the strengths and weaknesses of Grade 1 learners which would require appropriate intervention and proper placement. It will also assist teachers for instructional planning and educational placement of learners.
3. In line with this, trained Grade 1 teachers shall administer the MFAT starting September 3, 2024, and submit the results using the MFAT Results per Learner (Form A) to the School Head for instructional planning and the formulation of appropriate interventions for learners who demonstrate developmental advancements, delays, or signs of learning disabilities, while keeping individual records for their reference. The School Head will then consolidate the data using Form B and submit the report to the District SNED Coordinator for consolidation using Forms C and D.
4. The Division Education Program Supervisors/Coordinators for Special Needs Education (SNED) shall provide the Regional Education Program Supervisor for Special Needs Education (SNED) with the consolidated MFAT Results (Form E and F) for monitoring and technical assistance provision purposes on or before **October 5, 2024** to [clmd.mimaroparegion@deped.gov.ph](mailto:clmd.mimaroparegion@deped.gov.ph) and cc: [gerald.rizada@deped.gov.ph](mailto:gerald.rizada@deped.gov.ph).
5. To give appropriate intervention to Grade 1 learners who will demonstrate delays in any developmental domain, teacher should design a contextualized and



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Website: [depedmimaroparegion.ph](http://depedmimaroparegion.ph)



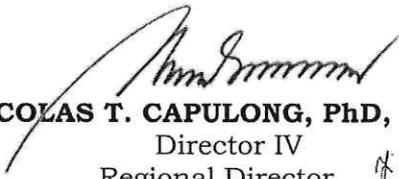
individualized intervention plan using the *Revised Individual Learning Monitoring Plan (ILMP)*. This is part of the Project LearnSmart: Contextualized Path to Progress initiated by the Regional Office to monitor and record the effective intervention and activities in addressing developmental delays of learners. This will be submitted to the Curriculum and Learning Management Division at the last quarter of the school year for policy review and evaluation.

6. To assist our teachers in conducting MFAT and developing Individual Learning Monitoring Plans (ILMP) for our Grade One learners, Schools Division Offices are advised to set up a help desk under the guidance of the Division Education Program Supervisors/Coordinators.

7. Forms, templates and video explainer can be downloaded through this link: <https://tinyurl.com/yc2en4su>.

8. Should there be clarification, all concerned may contact Dr. Wendell I. Formalejo, Chief Curriculum and Learning Management Division and Gerald S. Rizada, EPS-CLMD, through email address: [clmd.mimaroparegion@deped.gov.ph](mailto:clmd.mimaroparegion@deped.gov.ph) cc: [gerald.rizada@deped.gov.ph](mailto:gerald.rizada@deped.gov.ph)

For:

  
**NICOLAS T. CAPULONG, PhD, CESO III**

Director IV  
Regional Director

Encl.: As stated

Reference: DepEd Order No. 029, s 2018 & DepEd Order No. 09, s. 2024

To be included in the Perpetual Index under the following subjects:

MULTI-FACTORED ASSESSMENT  
PROJECT LEARNSMART  
INDIVIDUAL LEARNING MONITORING PLAN

Enclosure 1

**FORM A. INDIVIDUAL MFAT RESULT**  
(Template shall be used by the Grade 1 Teacher/Assessor)

**Name of School:** \_\_\_\_\_ **Grade 1 Learner:** \_\_\_\_\_

**Directions:** Check the column for YES if the learners met the indicator and NO if not.

Communication			Cognitive			Daily Living Skills			Motor Skills			Socio-Emotional Skills		
Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No
1			26			51			76			101		
2			27			52			77			102		
3			28			53			78			103		
4			29			54			79			104		
5			30			55			80			105		
6			31			56			81			106		
7			32			57			82			107		
8			33			58			83			108		
9			34			59			84			109		
10			35			60			85			110		
11			36			61			86			111		
12			37			62			87			112		
13			38			63			88			113		
14			39			64			89			114		
15			40			65			90			115		
16			41			66			91			116		
17			42			67			92			117		
18			43			68			93			118		
19			44			69			94			119		
20			45			70			95			120		
21			46			71			96			121		
22			47			72			97			122		
23			48			73			98			123		
24			49			74			99			124		
25			50			75			100			125		
TOTAL			TOTAL			TOTAL			TOTAL			TOTAL		

**Prepared by:**

\_\_\_\_\_  
Signature over Printed Name  
Grade 1 Teacher/Assessor

**NOTED:**

\_\_\_\_\_  
Signature over Printed Name  
School Head

Enclosure 2

**FORM B. CONSOLIDATED MFAT REPORT PER INDICATOR**  
(Template shall be used by the School Head)

**Name of School:** \_\_\_\_\_ **Name of Assessor/s:** \_\_\_\_\_

**Directions:** Write the total number of learners who met the indicator (Yes) and those who did not meet the indicator (No) in the corresponding spaces provided for each item.

Communication			Cognitive			Daily Living Skills			Motor Skills			Socio-Emotional Skills		
Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No
1			26			51			76			101		
2			27			52			77			102		
3			28			53			78			103		
4			29			54			79			104		
5			30			55			80			105		
6			31			56			81			106		
7			32			57			82			107		
8			33			58			83			108		
9			34			59			84			109		
10			35			60			85			110		
11			36			61			86			111		
12			37			62			87			112		
13			38			63			88			113		
14			39			64			89			114		
15			40			65			90			115		
16			41			66			91			116		
17			42			67			92			117		
18			43			68			93			118		
19			44			69			94			119		
20			45			70			95			120		
21			46			71			96			121		
22			47			72			97			122		
23			48			73			98			123		
24			49			74			99			124		
25			50			75			100			125		

**Prepared by:**

\_\_\_\_\_  
Signature over Printed Name  
School Head

**NOTED:**

\_\_\_\_\_  
Signature over Printed Name  
District Supervisor

Enclosure 3

**FORM C. REPORT ON THE NUMBER OF LEARNERS ASSESSED, NUMBER OF LEARNERS WITH DEVELOPMENTAL DELAY PER DOMAIN**

(Template shall be used by the Public Schools District Supervisor)

**District:** \_\_\_\_\_

No.	School	No. of Learners Assessed	Number of Learners with Developmental Delays by Domain				
			Communication	Cognitive	Daily Living	Motor Skills	Socio-Emotional Skills
1							
2							
3							
4							
5							

**Prepared by:**

\_\_\_\_\_  
Signature over Printed Name  
District Supervisor

**NOTED:**

\_\_\_\_\_  
Signature over Printed Name  
Division Education Supervisor/Coordinator

Enclosure 4

**FORM D. DISTRICT CONSOLIDATED MFAT REPORT PER INDICATOR**  
 (Template shall be used by the Public Schools District Supervisor)

**District:** \_\_\_\_\_

**Directions:** Write the total number of learners who met the indicator (Yes) and those who did not meet the indicator (No) in the corresponding spaces provided for each item.

Communication			Cognitive			Daily Living Skills			Motor Skills			Socio-Emotional Skills		
Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No
1			26			51			76			101		
2			27			52			77			102		
3			28			53			78			103		
4			29			54			79			104		
5			30			55			80			105		
6			31			56			81			106		
7			32			57			82			107		
8			33			58			83			108		
9			34			59			84			109		
10			35			60			85			110		
11			36			61			86			111		
12			37			62			87			112		
13			38			63			88			113		
14			39			64			89			114		
15			40			65			90			115		
16			41			66			91			116		
17			42			67			92			117		
18			43			68			93			118		
19			44			69			94			119		
20			45			70			95			120		
21			46			71			96			121		
22			47			72			97			122		
23			48			73			98			123		
24			49			74			99			124		
25			50			75			100			125		

**Prepared by:**

\_\_\_\_\_  
 Signature over Printed Name  
 District Supervisor

**NOTED:**

\_\_\_\_\_  
 Signature over Printed Name  
 Division Education Supervisor/Coordinator

Enclosure 5

**FORM E. REPORT ON THE NUMBER OF LEARNERS ASSESSED, NUMBER OF LEARNERS WITH DEVELOPMENTAL DELAY PER DOMAIN**

(Template shall be used by the Division Education Program Supervisor/Coordinator)

**Schools Division Office:** \_\_\_\_\_

No.	District	School	No. of Learners Assessed	Number of Learners with Developmental Delays by Domain				
				Communication	Cognitive	Daily Living	Motor Skills	Socio-Emotional Skills
1								
2								
3								
4								
5								

**Prepared by:**

\_\_\_\_\_  
Signature over Printed Name  
Division Education Program Supervisor/Coordinator

**NOTED:**

\_\_\_\_\_  
Signature over Printed Name  
Chief Education Supervisor  
Curriculum Implementing Division

Enclosure 6

**FORM F. DIVISION CONSOLIDATED MFAT REPORT PER INDICATOR**  
(Template shall be used by the Division Education Program  
Supervisor/Coordinator)

**Schools Division Office:** \_\_\_\_\_

**Directions:** Write the total number of learners who met the indicator (Yes) and those who did not meet the indicator (No) in the corresponding spaces provided for each item.

Communication			Cognitive			Daily Living Skills			Motor Skills			Socio-Emotional Skills		
Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No
1			26			51			76			101		
2			27			52			77			102		
3			28			53			78			103		
4			29			54			79			104		
5			30			55			80			105		
6			31			56			81			106		
7			32			57			82			107		
8			33			58			83			108		
9			34			59			84			109		
10			35			60			85			110		
11			36			61			86			111		
12			37			62			87			112		
13			38			63			88			113		
14			39			64			89			114		
15			40			65			90			115		
16			41			66			91			116		
17			42			67			92			117		
18			43			68			93			118		
19			44			69			94			119		
20			45			70			95			120		
21			46			71			96			121		
22			47			72			97			122		
23			48			73			98			123		
24			49			74			99			124		
25			50			75			100			125		

**Prepared by:**

\_\_\_\_\_  
Signature over Printed Name  
Division Education Program Supervisor/Coordinator

**NOTED:**

\_\_\_\_\_  
Signature over Printed Name  
Chief Education Supervisor  
Curriculum Implementing Division